

## **Construction Estimator - Contractor (Full / Part-time)**

At VALROC Development Ltd. we are redefining the way our clients view construction. With over 20 years of experience in general contracting, construction and renovations, we bring experience, value, exceptional service with the promise to deliver on your expectations.

We are the better builders.

### **Our Vision**

To be the full service contracting company of choice in the Lower Mainland and recognized as a top construction leader within the industry. To provide the highest value to our clients with a critical eye towards quality and service in our craftsmanship. Craftsmanship is about quality, time, pride, vision and hard work. It's also about bringing an artistic creativity to the things we create and watching with pride as we bring something from nothing and experiencing the joy of seeing what we have created.

### **Our Mission**

To create a solid foundation for all of our relationships and projects - built on trust, clarity, understanding and ongoing communication. Our commitment is craftsmanship and our promise is peace of mind.

### **Job Description Intro:**

VALROC Development Ltd. is a tight knit network of construction specialists who bring our expertise and passion, for personal and professional excellence, to our place of work. We promote an environment where we can learn, grow, and prosper together. We love what we do, the professionals we work with, and the clients we serve. While we are serious about our crafts we know how important it is to have fun while we're doing it. Our success begins with having a great team who shares our vision of doing everything in our collective power to fulfill the dreams of our clients.

We are seeking an Estimator that is professional, dedicated and has a great attitude towards their craft, their teammates and clients. If you share our values of teamwork and pride of craftsmanship then please submit your resume and cover letter for consideration.

## Estimator Job Description:

- Prepares work to be estimated by gathering proposals, blueprints, specifications, and related documents.
- Identifies labour, material, and time requirements by studying proposals, blueprints, specifications, and related documents.
- Travels to job-sites to gather information on materials needed, labour required, and other factors.
- Computes costs by analyzing labour, material, and time requirements.
- Resolves discrepancies by collecting and analyzing information.
- Presents prepared estimate by assembling and displaying numerical and descriptive information.
- Prepares special reports by collecting, analyzing, and summarizing information and trends.
- Recommend cost effective and profitable solutions
- Work with sales teams to prepare estimates and bids for clients.
- Maintains cost database by entering and backing up data.
- Proactively seeking bids to tender, trade negotiations & contracting
- Maintains technical knowledge by attending educational workshops; reviewing technical publications.
- Contributes to team effort by accomplishing related results as needed.

## Estimator Skills and Qualifications:

Estimating, Tendering, Planning, Reporting, Data Centre Experience, Strategic Planning, Attention to Detail, Informing Others, Multitasking

## Employment requirements

- A minimum of 3 to 5 years of direct experience in the construction industry holding a estimator position is required.
- A strong background in mathematics is essential.
- A diploma in Building Technology from an institution like BCIT
- The ability to work independently and prepare a complete estimate
- Excellent communication skills
- Excellent organizational skills and the ability to meet deadlines
- Excellent computer skills and proficient with Word, Outlook, Excel, OST
- Experience with formal tender closings and tender submittal procedures
- A Class 5 licence is required, as we have many construction sites across the Lower Mainland.



## Application Requirements / Process

If you are interested in becoming a part of our team, we invite you to do the following:

- a) Submit your cover letter & resume to [admin@valroc.ca](mailto:admin@valroc.ca) (please include in your cover letter that you have an active Class 5 Driver's Licence and reliable transportation)
- b) Attach all relevant certification, training and other documents in email
- c) A minimum of three industry related references - we will not call until you have completed a first interview with the HR department.

\* Please follow the above steps in the application process, failure to comply with the outline steps will automatically disqualify you from moving forward in the hiring process.